



1st February 2018

Dear Parents and Carers,

It is the School Council's desire to maintain the excellent classroom, specialist and extra curricula educational programs and facilities that we've been able to offer at Westgarth Primary School. However Government funding only covers basic educational costs and does not cover the supply of higher quality programs, materials, facilities and maintenance of our buildings and grounds.

School Council has ensured that the request for payment of a school charge and a voluntary contribution meets the Department of Education and Training's guidelines on parent payments.

SECTION A: ESSENTIAL EDUCATION ITEMS: Grade P/1/2 - \$362 and Grade 3 to 6 \$403

Grades P/1/2 Essential Items \$150, Excursions/In-house Activities \$100, Swimming Program \$112 - Total: \$362

Grades 3 to 6 Essential Items \$200 (including \$50 Kitchen Garden Food), Excursions/In-house Activities \$100, Swimming Program \$103 - Total: \$403

Payment is reduced by \$120 for 3 or more students.

Parents are asked to pay the Essential Curriculum & Services charge for items the school provides over and above DET State Government funding, which includes but is not limited to:

- all consumable materials used by students e.g. paper, exercise books, pens, pencils, textas, glue sticks, cardboard, craft materials, diaries etc
- Curriculum related Excursions and In-house Activities and Swimming Program
- Food Component of the Kitchen Garden Program (Grade 3 to 6 only)

SECTION B: VOLUNTARY CONTRIBUTIONS: Grade P/1/2 \$110 and Grade 3 to 6 \$160

These payments are incredibly important for our school. They assist in ensuring that we can maintain and update school facilities, programs, our grounds and a range of other vital projects linked to our Masterplan and are broken up as follows:

MAINTENANCE OF GROUNDS & BUILDINGS: \$60

These contributions are required to fund regular maintenance of the school grounds and to meet appropriate safety standards. DET does not provide adequate funding to address all of the urgent works and essential items needed for our school. These shortfalls are met from locally raised funds.

FIRST AID OFFICER: \$50

Partial funding of the provision of a First Aid officer.

KITCHEN/GARDEN PROGRAM: \$50 (Grades 3 to 6 only)

Partial funding of the running costs of the program and partial funding of the salary of the Kitchen Garden staff.

SECTION C: VOLUNTARY TAX DEDUCTIBLE BUILDING FUND:

The Building Fund will contribute to the Masterplan redevelopment project. The next priority is the WET Science/OSHC area to be created in the current Spanish classroom and canteen spaces on Clarke St.

We invite you to donate an amount into our Buildings Fund so that we can improve our facilities. This donation for each child would be tax deductible and may be paid by cash, cheque (payable to Westgarth Primary School), Qkr or credit card. Families are welcome to make a donation of any amount to our Tax Deductible Building Fund. There is a sliding scale of suggested donation.

\$100 per child for a combined income of \$50,000 and up to \$99,999

\$150 per child for a combined income of \$100,000 and up to \$149,999

\$200 per child for a combined income of \$150,000 and above

Yours sincerely,

Jo Wheeler

Principal

Gary Selwyn

School Council President



Payment Options: Qkr / credit card / cash / cheque

If paying by cheque, cash or credit card please return this form to the office. **This form is not required for Qkr payments.**

Child's name	Section A		Section B		Section C	Sub Total
	P/1/2 - \$362	3 to 6 - \$403	P/1/2- \$110	3 to 6 - \$160	(see sliding scale)	
1.						
2.						
3.						
4.						
<ul style="list-style-type: none"> Reduce payment by \$120 for 3 or more students. TOTAL: (payment method - credit card/cash /cheque)						\$

Parent/Guardian name:..... Contact number:.....

Email:.....

Tax Deductible Building Fund: If payment is by cheque please make **separate** cheque payable to **Westgarth PS Building Fund**. If payment is by credit card a one off debit for the nominated amount will be processed (e.g. instalments not applicable). Receipts for Building Fund contributions paid via credit card, cash or cheque will be issued to the parent name given below and sent home. Receipts for Building Fund payments on Qkr are available to download on Qkr.

CREDIT CARD PAYMENT AUTHORISATION:

Visa Mastercard

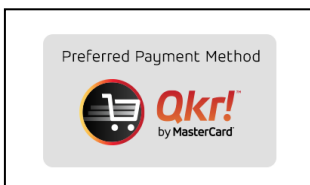
Expiry Date: /

Cardholder's Name: (Please Print)

Cardholder's Signature: Date:...../...../.....

Qkr! Payment app is our preferred method of payment at Westgarth Primary School The Qkr! app is live for families of students. Qkr! by MasterCard can be downloaded for free from Apple's app store for iPhones (iPads should download the iPhone app) or from Google Play for Android phones and tablets. You can pay your **School Charges and Voluntary Contributions** right now using Qkr! To make payments immediately why not download it today and take a look at our school on Qkr!

Qkr! For your laptop or PC register here: <https://qkr.mastercard.com/store/#/home>.





Parent/Guardian name:.....Contact number:.....

Please indicate your preferred plan of payment:

Option A: Twice Yearly Instalments: First instalment on the return of this form and second instalment at the beginning of Term 3 - (between Mon 16th and Friday 20th July) - Direct Debit via credit card details below

Please call the office on 9481 5577 before the 2nd instalment is due if your credit/debit card details including expiry dates change and please ensure sufficient funds are available.

Option B: (In case of hardship - other payment arrangements)*

* (If selecting Option C please call Assistant Principal, Carolyn Shiels on 9481 5577 to discuss your circumstances and the available options)

Please note Qkr is not available if paying via the Family Payment Plan.

Please return this form to the school office.

Child's name	Section A		Section B		Section C	Sub Total
	P/1/2 - \$362	3 to 6 - \$403	P/1/2- \$110	3 to 6 - \$160	(see sliding scale) Deducted with first instalment	
1.						
2.						
3.						
4.						
<ul style="list-style-type: none"> Reduce total payment by \$120 for 3 or more students. 						
TOTAL:						\$

Tax Deductible Building Fund: Please note instalments are not applicable for the Building Fund. Your donation will be deducted with the first instalment.

CREDIT CARD PAYMENT AUTHORISATION:

By accepting the instalment plan option I authorise Westgarth Primary School to deduct the payments according to the plan I have chosen above. Please call the school on 9481 5577 if your Credit Card or Debit Card details change.

Westgarth Primary School - Family Payment Plan 2018

Visa Mastercard

Expiry Date: /

Cardholder's Name: (Please Print)

Cardholder's Signature:Date:...../...../.....